

## **Catering Agreement**

Client Name: Bride and Groom Phone Number: Email Address:

Venue Name: Haue Valley

Event Type: Wedding Load-in Time: Number of People: 150

Ceremony:

Dinner:

MENU

## **APPETIZERS:**

ENTRÉE: Full Entrees- \$24.95/ person Italian salad with rolls and butter Herb marinated grilled chicken Roast beef in au jus Mac and cheese with panko breadcrumbs

**DESSERTS:** 

Coconut cream pie

## ADDITIONAL OPTIONS

| SERVICE                                       | YES | NO         | TOTAL   |
|---|-----|------------|---|
| Cake Cutting: \$30<br>Dessert Set-up: \$1/per |     | X<br>X     | We will cut your cake<br>and provide plates and<br>forks to serve |
| Salad Service: \$2/per                        |     | X          | We plate the salad and serve to each table                        |
| Goblets: \$1.50/per                           |     | X          |   |
| Coffee Service: \$50                          |     | x          |   |
| China: \$3/per                                |     | X          |   |
| Special dietary requests<br>\$10/person       |     | X          | Example: Vegetarian,<br>Vegan, Gluten free,<br>and allergies      |
| Delivery fee                                  | X   |            | \$25  |
|   |     | Total Cost | \$24.95/ person   |
|   |     |            | \$25 delivery fee   |

Deposit: Tasting Credit:

## **Additional Notes:**

I agree with the above terms. A non-refundable deposit of \$200.00 has been received. I understand that a tax and a 20% labor charge will be added to the total bill. I understand that the final head count is due two weeks prior to the event. I understand that payment is due in full at that time. I understand there is a 3% fee for credit cards.

X\_\_\_\_\_

| Deposit Received                     | xx/xx/xx |  |
|--------------------------------------|----------|--|
| Final headcount<br>Final payment due | xx/xx/xx |  |